

Meeting Title	Board of Directors		
Date	09.07.2020	Agenda item	Bo.7.20.16

Health and Safety Annual Report 2019/20

Presented by	Sandra Shannon, Chief Operating Officer		
Author	Caroline Nicholson, Head of Non Clinical Risk Tanya Claridge, Director of Governance and Corporate Affairs		
Lead Director	Mel Pickup, Chief Executive		
Purpose of the paper	The purpose of the Health and Safety Annual report is to describe the progress made by the Trust during 2019/20 in relation to Health and Safety		
Key control	This paper is a key control for the strategic objectives to be in the top 20% of NHS employers and to provide outstanding care for patients		
Action required	To approve		
Previously discussed at/ informed by			
Previously approved at:	Committee/Group	Date	
	Health and Safety Committee	17/6/2020	
	Executive and Non-Executive Regulation Committee	18/6/2020	
Key Options, Issues and Risks			
<p>The Health and Safety annual report describes the progress made by the Trust during 2019/20 in relation to Health and Safety. Whilst the Trust’s performance in relation to Health and Safety is generally good, there are opportunities for change and improvement..</p> <p>The report provides summary information relating to principal activities associated with the management and promotion of Health and Safety issues. It also highlights the current key priorities for the Health and Safety team during this current financial year.</p> <p>The report also provides a summary of a gap analysis undertaken in relation to key areas of national policy and Trust performance. This approach of identifying gaps and risks associated with any health and safety regulations benefits the Trust as it provides a clear picture of health and safety compliance.</p>			
Analysis			
<p>The findings of the report have led to an action plan which will provide a work-plan for the Trust Health and Safety Team and assist with the focus of the Health, Safety and Resilience Committee.</p>			
Recommendation			
<p>The Board is asked to approve the Annual Report and acknowledge the work that taken place during 2019/20.</p>			

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Risk assessment						
Strategic Objective	Appetite (G)					
	Avoid	Minimal	Cautious	Open	Seek	Mature
To provide outstanding care for patients				g		
To deliver our financial plan and key performance targets			g	g		
To be in the top 20% of NHS employers					g	
To be a continually learning organisation				g		
To collaborate effectively with local and regional partners					g	
The level of risk against each objective should be indicated. Where more than one option is available the level of risk of each option against each element should be indicated by numbering each option and showing numbers in the boxes.	Low		Moderate	High	Significant	
	Risk (*)					
Explanation of variance from Board of Directors Agreed General risk appetite (G)						

Risk Implications	Yes	No
Corporate Risk register and/or Board Assurance Framework Amendments	*	
Quality implications	*	
Resource implications	*	
Legal/regulatory implications	*	
Diversity and Inclusion implications		*

Regulation, Legislation and Compliance relevance
NHS Improvement: Risk assessment framework, quality governance framework, code of governance , annual reporting manual
Care Quality Commission Domain: Safe, caring, effective, responsive, well led
Care Quality Commission Fundamental Standard:
Other (please state):

Relevance to other Board of Director's Committee:					
Workforce	Quality	Finance & Performance	Partnerships	Major Projects	Other (please state)
*	*				